



# Alpha Phi Omega

INTERNATIONAL, PHILIPPINES, INCORPORATED

## COMMISSION ON MEMBERSHIP



**CoMe Resolution No. 2014-002**

**RESOLUTION ADOPTING  
THE AMENDMENTS OF THE ID NUMBER FORMAT AND CODING  
AND FORWARDING THE SAME TO THE BOARD OF DIRECTORS FOR  
INFORMATION**

WHEREAS, the CoMe recognizes the need for amendments to the existing ID No. format and coding, to make them more systematic, uniform, and organized;

WHEREAS, Art. VII, Section 6 of our Constitution and By-Laws specifically provides that “the Commission on Membership shall be responsible for the formulation and implementation of all programs and policies pertaining to general membership and the expansion thereof”;

WHEREAS, Art. VII, Section 7 of our Constitution and By-Laws specifically provides that “the Commission on Membership shall act as the custodian of the directory of all members and protector of the confidential data contained therein, and, for this purpose, formulate and devise ways and means to insure adequate and current reporting thereon”;

WHEREAS, having a more systematic, uniform, and organized ID Number format and coding shall be helpful in maintaining an accurate database of all members;

RESOLVED, therefore, as it is hereby resolved, that the Commission on Membership adopts the amendments to the ID Number format and coding (attached hereto as Annex A) and forwards the same to the Board of Directors for information.

Done, this 11<sup>th</sup> day of January, 2014, at Makati City, Philippines.

COMMISSION ON MEMBERSHIP

BRO. EDGAR LLARENA  
Chairman

SIS LUZVIMINDA LUMANG  
Vice-Chairman

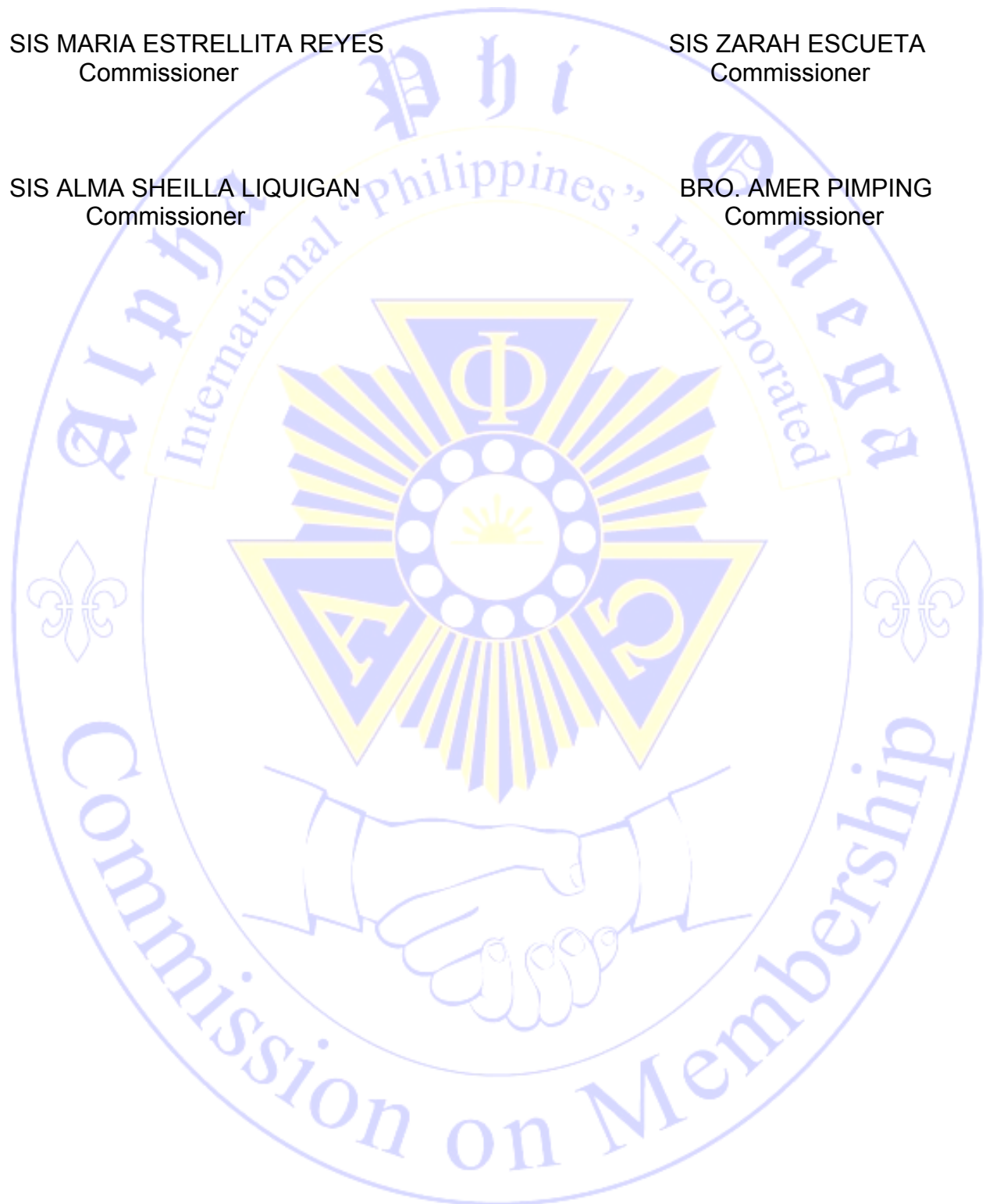
BRO. JAMES MAKASIAR  
Commissioner

SIS MARIA ESTRELLITA REYES  
Commissioner

SIS ZARAH ESCUETA  
Commissioner

SIS ALMA SHEILLA LIQUIGAN  
Commissioner

BRO. AMER PIMPING  
Commissioner



**ID NUMBER FORMAT AND CODING**

With the need to properly identify the category and status of a member as well as his/her Organizational Unit using the issued ID Number, the following coding was formulated. Although the ID Number will still be in four (4) parts form namely, the Organizational Unit, the Batch Year, the ID Proper Series, and the Membership Type, additional codes were added.

With the following ID Format:

**XXXXX - YYYY - SERIES - TYPE**

Where;

**XXXXX** may represent one of the following:

- The code of a recognized collegiate chapter:

Example:

The code for Beta Chi Chapter is **0222**, which was awarded to Don Bosco College(Fraternity Collegiate Chapter)

- The code to be used for Unrecognized Sorority Chapter whose Fraternity Chapter is already recognized, or vice versa

Example:

Beta Chi Chapter is a recognized Fraternity Chapter with a chapter code 0222.

Its sorority chapter until its recognition should use the code **P0222**. (***P stands for Petitioning***)

- The temporary code of a petitioning group

Example:

The Code for a Petitioning Collegiate Chapter with the series **PC001** to **PC999** as listed by the NED. (***PC stands for Petitioning Chapter***)

- The code to be used for Associate Members

Examples:

**AA75**: Associate Member of the 75th Alumni Associaton- APO Australia

**A0011**: Associate Member of the 11th Chapter- Lambda Chapter

**YYYY** is the batch year of a regular or provisional member, or the year membership was granted to an Associate or Honorary Member.

**SERIES** is the ID Number proper issued in series to members - one number per member

Example:

Bro Librado I. Ureta's ID number proper is 00001

**TYPE** is the membership type, and are as follows:

**COLLEGIATE**- Collegiate Member

*Definition: A collegiate member is one who has satisfactorily fulfilled the membership requirements and is currently enrolled in any college where a collegiate chapter exists and registered as such with the Board of Directors. (CBL Art II, Sec2, a.)*

**Example: 0001 2008 44401 COLLEGIATE**

- ← 0001 with no prefix is a recognized collegiate chapter - Alpha Chapter
- ← Batch Year is 2008
- ← ID Number proper assigned is 44401
- ← Collegiate Member

**ALUMNI** - Alumni Member

*Definition: Alumni members are former collegiate members who have since completed their basic college courses, or, if not, whose original class has already graduated. Members pursuing post-graduate education may opt for a collegiate member status, in which case, they shall remain in the immediately preceding category during the period of their enrolment. (CBL Art II, Sec2,c.)*

**Example: 0118 1991 04360 ALUMNI**

- ← 0118 with no prefix is a recognized collegiate chapter - Alpha Sigma Chapter
- ← Batch Year is 1991
- ← ID Number proper assigned is 04360
- ← Alumni Member

**LIFE** -Life Member

*Definition: Life Membership is conferred upon any member who, in the collective opinion of the General Assembly, upon the recommendation of Board of Directors and in accordance with the criteria as the latter may hereafter set forth, had exemplified the cardinal principles of leadership, friendship and service. (CBL Art II, Sec2, d.)*

**Example: 0708 1986 13844 LIFE**

- ← 0708 with no prefix is a recognized collegiate chapter - Eta Theta Chapter
- ← Batch Year is 1986
- ← ID Number proper assigned is 13844
- ← Life Member

**HONORARY** - Honorary Member

*Definition: An Honorary Member is a natural person, not heretofore a member but who had exemplified the cardinal principles of leadership, friendship and service, and has been conferred that status by the General Assembly, upon the recommendation of the Board of Directors, after*



investigation and endorsement by the Regional Directorate on the advice of either a collegiate chapter or alumni association. (CBL Art II, Sec2, e.)

Example:     **0208 1985 13051 HONORARY**

- ←     0208 with no prefix is a recognized collegiate chapter - Beta Theta Chapter
- ←     Batch Year is 1985
- ←     ID Number proper assigned is 13051
- ←     Honorary Member

□     **ASSOCIATE** - Associate Member

*Definition: The following persons, not otherwise falling under any of the above classifications of memberships, who subscribe to the cardinal principles of leadership, friendship and service, upon endorsement by a basic organizational unit after undergoing orientation, may be conferred Associate Membership by the Board of Directors under such guidelines as may be established by the General Assembly. (CBL Art II, Sec2, f.)*

Examples:

**AA75 2009 43017 ASSOCIATE**

- ←     AA75 is a code for the Associate of the 75th Alumni Association-APO Australia AA
- ←     Batch Year is 2009
- ←     ID Number proper assigned is 43017
- ←     Associate Member

**P0011 2007 43783 ASSOCIATE**

- ←     P0011 is a code for the Associate of the 11th Chapter- Lambda Chapter
- ←     Batch Year is 2007
- ←     ID Number proper assigned is 43783
- ←     Associate Member

□     **PROVISIONAL** - Provisional Member

*Definition: Provisional membership shall be conferred upon enrolled students of any college in which a petitioning group is being organized. The classification of such membership shall cease upon approval of the charter of the chapter or, in the event that such charter is not granted, the organizing chapter shall extend regular membership to the provisional member. Provided, however, that the said provisional member prior to conferment shall not have committed any act in violation of the National Code of By-laws and the rules of the organization; and, Provided, finally, that in the event that there are two or more organizing chapters willing to extend regular membership, the provisional member shall have the option as to which chapter he shall become a member. (CBL Art II, Sec2, g.)*

Examples:

**PC001 2004 39860 PROVISIONAL**

- ← 1st Petitioning Collegiate Chapter as per NED's listing
- ← Batch Year id 2004
- ← ID Number Proper assigned is 439860
- ← Provisional Member

**P0223 2008 43481 PROVISIONAL**

- ← 0223 Prefixed with "P" means a Petitioning Sorority of Beta Psi Chapter
- ← Batch Year id 2008
- ← ID Number Proper assigned is 43481.
- ← Provisional Member
- ← **NOTE:** Provisional membership ...The classification of such membership shall cease upon approval of the charter of the chapter or, in the event that such charter is not granted, the organizing chapter shall extend regular membership to the provisional member. (CBL Art II, Sec2, g.)

**P0419 1993 44246 PROVISIONAL**

- ← P0419 with prefix "P" means a petitioning Sorority of Delta Tau Chapter
- ← Batch Year is 1993
- ← ID Number proper assigned is 44246
- ← Provisional Member
- ← **NOTE:** Provisional membership ...The classification of such membership shall cease upon approval of the charter of the chapter or, in the event that such charter is not granted, the organizing chapter shall extend regular membership to the provisional member. (CBL Art II, Sec2, g.)

